

**SIDE LETTER BETWEEN THE CAMBRIDGE SCHOOL COMMITTEE AND
THE CAMBRIDGE EDUCATION ASSOCIATION UNITS A&B
REGARDING ESTABLISHMENT OF JOINT STUDENT SERVICES WORKING GROUP**

This is a side letter agreement between the Cambridge School Committee and the Cambridge Education Association Units A&B regarding the establishment of Joint Student Services Working Group effective as of September 1, 2020 and which shall expire on August 31, 2021 and shall not continue unless the parties mutually agree to the continuation of this side letter. The parties have agreed as follows:

There shall be a Joint Services Working Group, consisting of eight (8) representative staff from members of Unit A from all areas within the Office of Student Services (physical therapy, occupational therapy, psychologists, counselors, speech language therapists, special education teachers, including special education teachers in substantially separate classrooms) designated by the CEA, four (4) members of Unit B for the Office of Student Services (Director of OSS and three OSS Coordinators) and the Assistant Superintendent for Student Services and three principals designated by the Assistant Superintendent of Student Services to provide input and to identify topics for joint training sessions to be offered by the Office of Student Services and the CEA for interested members of CEA Units A&B on special education issues, including caseloads and special education laws and regulations which courses may be offered as part of the choice courses available for educators and which shall also be periodically offered as voluntary offerings for members of CEA Units A&B after the school day. This Joint Student Services Working Group also shall meet to review the Office of Student Services' analysis of caseloads to ensure equity across the school district for Office of Student Services staff. This joint Student Working Group shall be co-chaired jointly by one individual designated by the CEA and by the Assistant Superintendent for Student Services. This Joint Service Working Group shall be advisory to the Assistant Superintendent for student services. The work of the Joint Student Services Working Group will be determined by the Assistant Superintendent for Student Services in consultation with the co-chair of the Joint Student Services Working Group and the members of this Joint Student Services Working Group. The work of this the Joint Student Services Working Group shall commence no later than thirty (30) days after ratification of the tentative agreement by both parties for a successor collective bargaining agreement.

The meeting frequency of this the Joint Student Services Working Group shall be bi-monthly or at any other frequency as jointly agreed to by the Assistant Superintendent for Student Services and the co-chair of the Joint Student Services Working Group for the first ten (10) months after ratification of the collective bargaining agreement, not including the months of July and August. Thereafter, the Joint Student Services Working Group shall meet three (3) times a year.

CAMBRIDGE SCHOOL COMMITTEE

By: Dosha E. Beard
Dosha Beard
Executive Secretary

CAMBRIDGE EDUCATION ASSOCIATION
UNITS A&B

By: Daniel Monahan
Daniel Monahan
President

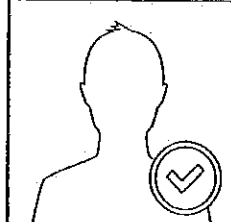
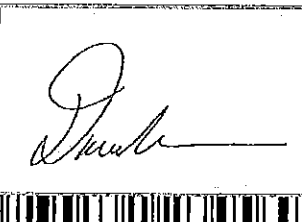

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School Committee Order Number

June 16, 2020
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Document signed by:

	<p>Daniel Monahan Verified E-mail: pres@cambeducation.org</p> <p>IP: 241611244.11 Date: 20/Aug/2020/12:17:11 UTC</p>	 
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Page 1 of 1



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