

**SIDE LETTER AGREEMENT BETWEEN THE CAMBRIDGE SCHOOL COMMITTEE AND
THE CAMBRIDGE EDUCATION ASSOCIATION UNITS A&B
REGARDING ESTABLISHMENT OF JOINT STUDENT SERVICES WORKING GROUP**

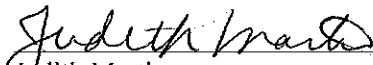
This is a side letter agreement between the Cambridge School Committee and the Cambridge Education Association Units A&B regarding the establishment of Joint Student Services Working Group effective as of September 1, 2017. The parties have agreed as follows:

There shall be a Joint Student Services Working Group, consisting of eight (8) representative staff from members of Unit A from all areas within the Office of Student Services (physical therapy, occupational therapy, psychologists, counselors, speech language therapists, special education teachers, including special education teachers in substantially separate classrooms) designated by the CEA, four (4) members of Unit B from the Office of Student Services (Director of OSS and the three OSS Coordinators) and the Assistant Superintendent for Student Services and three principals designated by the Assistant Superintendent of Student Services to provide input and to identify topics for joint training sessions to be offered by the Office of Student Services and the CEA for interested members of CEA Units A&B on special education issues, including caseloads and special education laws and regulations which courses may be offered as part of the choice courses available for educators and which shall also be periodically offered as voluntary offerings for members of CEA Units A&B after the school day. This Joint Student Services Working Group also shall meet to review the Office of Student Services' analysis of caseloads to ensure equity across the school district for Office of Student Services staff. This Joint Student Services Working Group shall be co-chaired jointly by one individual designated by the CEA and by the Assistant Superintendent for Student Services. This Joint Student Services Working Group shall be advisory to the Assistant Superintendent for Student Services. The work of the Joint Student Services Working Group will be determined by the Assistant Superintendent for Student Services in consultation with the co-chair of the Joint Student Services Working Group and the members of this Joint Student Services Working Group. The work of this Joint Student Services Working Group shall commence no later than thirty (30) days after ratification of the tentative agreement by both parties for a successor collective bargaining agreement. The meeting frequency of this Joint Student Services Group shall be bi-monthly or at any other frequency as jointly agreed to by the Assistant Superintendent for Student Services and the co-chair of the Joint Student Services Working Group for the first ten (10) months after ratification of the collective bargaining agreement, not including the months of July and August. Thereafter, the Joint Student Services Working Group shall meet three (3) times a year.

CAMBRIDGE SCHOOL COMMITTEE

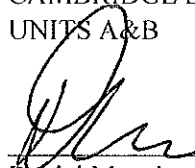
CAMBRIDGE EDUCATION ASSOCIATION
UNITS A&B

By:


Judith Martin

Executive Secretary

By:


Daniel Monahan

President

C17-122

School Committee Order Number

May 16, 2017

Date